

DIOCESE OF CHICHESTER

Quick Reference Table of Parochial DBF Fees from 1 January 2018 -	Statutory Fee		DBF Fee Apportionment if Service taken by retired clergy	
	DBF Fee	PCC Fee	DBF Fee (20%)	Retired Minister Fee (80%)
<p>This is a summary only of the the Parochial Fees 2018. For further information about fees refer to the Guide to Church of England Parochial Fees and Frequently Asked Questions which are available on the Church of England website.</p> <p>https://www.churchofengland.org/more/clergy-resources/national-clergy-hr/life-events-parochial-fees-and-guidance</p> <p>Please refer to full table for PCC fees for Baptisms and Searches in Registers</p>				
Baptisms	£	£	£	£
Certificate issued at time of baptism	0.00	14.00	0.00	0.00
Short certificate of baptism given under section 2, Baptismal Registers Measure 1961	0.00	14.00	0.00	0.00
Marriages				
Publication of Banns of Marriage	0.00	29.00	0.00	0.00
Certificate of banns issued at time of notification	0.00	14.00	0.00	0.00
Marriage Service	201.00	240.00	40.20	160.80
Funerals / Church Service of Person aged 16 Years or More				
Funeral service in church, whether taking place before or after burial or cremation	103.00	87.00	20.60	82.40
Memorial service (<i>charged as though funeral in church</i>)	103.00	87.00	20.60	82.40
Funeral service including burial of body at graveside in churchyard	103.00	290.00	20.60	82.40
Funeral service including burial (or other lawful disposal) of cremated remains at graveside in churchyard	103.00	118.00	20.60	82.40
Burials of Person aged 16 Years or More				
Burial of body in churchyard immediately preceding or following on from service in church	13.00	290.00	2.60	10.40
Burial or other lawful disposal of cremated remains in churchyard immediately preceding or following on from service in church	13.00	118.00	2.60	10.40
Burial of body, or burial or other lawful disposal of cremated remains, in cemetery immediately preceding or following on from service in church	27.00	-	5.40	21.60
Burial of body in churchyard on separate occasion	40.00	291.00	8.00	32.00
Burial of cremated remains in churchyard or other lawful disposal of cremated remains on separate occasion	40.00	118.00	8.00	32.00
Burial of body, or burial or other lawful disposal of cremated remains, in cemetery on separate occasion	53.00	14.00	10.60	42.40
Burial of body in churchyard (committal only)	40.00	291.00	8.00	32.00
Burial of cremated remains in churchyard or other lawful disposal of cremated remains (committal only)	40.00	118.00	8.00	32.00

DIOCESE OF CHICHESTER

Cremation / No Service in Church				
Funeral service at crematorium, or funeral service (including burial of body or burial or other lawful disposal of cremated remains) in cemetery	161.00	29.00	32.20	128.80
Cremation immediately preceding or following on from service in church	27.00	-	5.40	21.60
Monuments in Churchyards				
Small cross of wood	13.00	30.00	13.00	0.00
Small vase, tablet, plaque or other marker commemorating a person whose remains have been cremated	13.00	59.00	13.00	0.00
Any other monument	13.00	123.00	13.00	0.00
Additional inscription on existing monument	13.00	14.00	13.00	0.00

USER NOTES

- This Appendix must be used in conjunction with the full table of parochial fee issued by the Church of England so that all fees due to both the DBF and PCC are captured. This appendix excludes searches in Church Registers.
- The fees have been laid out so that PCC, DBF and Apportionment fees are clearer
- The layout of the fees is different from the full table so that funerals and burials are easier to look up
- Please note that a signature from a PCC Officer or Incumbent is required to ensure the details are correct and in accordance with church records. *If the form is submitted via email, please confirm declaration in the body of the email.*
- All totals are collated at the bottom of the form, with the DBF payable total highlighted.
- The form has been simplified to enable you to complete easily and without duplication of work. Each service/event should go on a separate line.
- Any corrections or adjustments to balance previously submitted fee forms can be added on the same form so that the total matches what is submitted.